



SCHOOL OF MATHEMATICAL, PHYSICAL AND NATURAL SCIENCES AND FACULTY OF MEDICINE

Department of Biology

CALL FOR ADMISSION TO THE FIVE-YEAR ONE-CYCLE DEGREE IN PHARMACY

(CLASS LM-13 DM 270/2004 PHARMACY AND INDUSTRIAL PHARMACY)

A.Y. 2023/2024

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Art. 1 – Places available and selection rounds

For the academic year 2023/2024, The University of Rome Tor Vergata officially opens the call for admission in the first year to the five-year One-cycle Degree in Pharmacy for a total number of 80 places, distributed as follows:

- a) 60 (sixty) places available to Italian citizens, EU citizens and non-EU citizens legally residing in Italy (art. 2, Italian Law n. 189/2002);
- b) 20 (twenty) places reserved to non-EU citizens resident abroad (two of which are reserved to Chinese students participating to the "Marco Polo" programme)—applying for the visa.

The number of places established by the Italian Law n. 264, 02/08/1999.

The selection will take place in ONE ROUND for the aforementioned total number of places available, to be completed by the Degree in Pharmacy.

PLEASE NOTE:

- For the terms of registration for the selection, the modalities and the structure of the selection, please refer to the following articles. 3, 4.
- **It is essential, for the purposes of enrolment in the selection, to comply with the deadlines and procedures set out in this notice.**
- **Only after having been successful in the selection procedure pursuant to art. 4 it is possible to enroll by following the relative instructions in the following art. 7.**

The Course is held at the Department of Biology, School of Mathematical, Physical and Natural Sciences; the beginning of the classes is scheduled for the 16th October 2023.

Attendance to lessons and laboratory activities is mandatory.

English is the official language of the Course.

Art. 2 - Requirements for participation in the selection

Italian citizens, EU citizens and non-EU citizens legally residing in Italy referred to in art. 26 of law 189/2002 can participate to the admission test as well as foreign/international citizens applying for a visa.

To be admitted to participate in the admission test of this call, it **is mandatory to have a second level secondary school diploma** issued by Italian educational institutions (according to current legislation) or a foreign qualification considered valid for admission to university courses activated in Italian universities (see art.10 of this call).

Students enrolled in the final year of Italian secondary education institutions may also participate in the selection process, or the last year of a non-Italian secondary education institution which assigns a



qualification deemed valid for admission to university courses at Italian universities, which plan to achieve the title by the dates of registration provided for in the call.

To participate in the selection, it is also necessary to have a good knowledge of the English language which will be verified through an oral interview as described in the following art. 4.

Art. 3 – How to apply to the admission test

To participate in the admission test, the candidates in possession of the requirements referred to in the above art. 2, are required to implement, under penalty of exclusion from the competition, the following procedure **in the period between 10th May 2023 and 4th September 2023** (it is recommended to consider the time needed to carry out the various procedures, this may take several hours to complete):

1. Connect to the Delphi Online: <http://delphi.uniroma2.it/>;
2. Select Student Section, Key 1=> "Enrolment in the assessment tests" => a. Fill in the application form => check the box "I declare that I have read the privacy policy" > select "Faculty of Science MM.FF.NN."

Subsequently:

- Italian EU and non-EU students residing in Italy must select the chosen course > "non-reserved places"
- Non-EU students residing abroad applying for a visa must select the course chosen > "foreign nationals residing abroad applying for a visa"
- 3. **Fill in** the relevant application by entering all the required data (N.B. insert full "name" and "surname" **exactly** as they appear in the passport or other valid identification document):
 - *All candidates have to upload a valid identification document.*
 - *Only non-EU candidates will also have to upload:*
 - o *upload the valid residence permit. If expired, upload the expired permit and the renewal request.*
 - o *Declare if they are enrolled at our or other Italian University by specifying whether they are attending a degree course or a single course.*

At the end of the procedure, a zero-demand application and bulletin will be produced containing a CTRL code. (**N.B.:** The Tax Code for non-resident international students will also be provided in the application).

4. Print the application (to be retained) and the bulletin of 30,00 euro for the contribution to the selection.
5. Pay the required contribution of participation through the PagoPa system, a method that allows you to make the payment through a plurality of channels, physical or online. Further information on payment methods is available at the following link: <http://studenti.uniroma2.it/pagamento/>



- At this stage it is possible to modify the data entered and the attachments uploaded within the application form within the DELPHI system: <https://delphi.uniroma2.it/totem/jsp/homeStudenti.jsp> selecting "Student Area" > 1. "Enrolment to the admission tests" > b. "You have already filled out the application"" > "Edit question".
- 6. Log back into the Delphi University's online services website <https://delphi.uniroma2.it/totem/jsp/homeStudenti.jsp> by selecting "Students' Area" > 1. "Enrolment in admission tests" > b. "You have already completed your application" > Enter the required data and validate the payment. A protocol number will be assigned to each candidate at the same time as this validation.

PLEASE NOTE

- It is absolutely essential to make, under penalty of exclusion from the selection, both the payment and the **online validation** of the payment within the deadline indicated to complete the registration procedure and participate to the test.
- After validation, it will no longer be possible to modify the application.

The contribution of Euro 30,00 for participation in the selection is not refundable in any way.

The aforementioned **contribution is not due by:**

- **students with disability equal to or greater than 66% or with recognition of disability pursuant to art.3 paragraph 1 of Law 5 February 1992 n. 104** (the condition of disability must be indicated in the application for participation in the competition).

These candidates, exempted from paying the participation fee for the tests, will still have to validate the bulletin of zero amount using the codes CTRL and AUTH automatically assigned by the computer system, present on the application.

The University reserves the right to check the veracity of the declarations made or to exclude them from access to the courses.

Art.4 – Admission test, selection procedures and evaluation criteria

The selection of candidates is aimed at ascertaining the **appropriate initial preparation** of the candidate and the predisposition for the subjects covered by the Degree Programme referred to in this Call (pursuant to art. 6, paragraph 1, of D.M. 270/2004) as well as an appropriate knowledge of the English language as indicated in art. 5 of the Regulation of the single cycle CdLM in Pharmacy.

The admission test to the single cycle Degree Course in Pharmacy will consist of two phases of assessment:

- a) **Written test:** solution of 60 questions (multiple choice) aimed at ascertaining the preparation of the subjects of secondary school such as Mathematics, Physics, Chemistry and Biology, as well as general culture.



The test is carried out in English.

b) **Oral exam:** aimed at the verification of the knowledge of the English language and the assessment of the preparation in the disciplines of secondary schools such as Mathematics, Physics, Chemistry and Biology as well as general culture.

Test schedule

The **written test** (multiple choice questions) will take place on **14th September 2023** at the Department of Biology of the Macroarea of Sciences MM.FF.NN., Via della Ricerca Scientifica n. 1 - 00133 Rome, at 9.30, classroom 8, building PP1. Candidates **are called from 8.30** on the same day for identification procedures. A maximum of 90 minutes will be allocated for carrying out the test.

The **oral test** will take place at the end of the phase of correction of the written test, starting from 14.30 on **14th September 2023** and, if necessary, may continue the following day. Only candidates who have obtained the minimum score required to pass the written test will be admitted to the oral exam.

Evaluation criteria

The score obtained in the written test and the score obtained in the oral interview are taken into consideration by the Commission as evaluation criteria for the purpose of the formation of the ranking of merit referred to in art. 6.

The assessment shall be carried out on a scale of 80 overall points of which:

- Up to **60 points** obtained in the written test (**minimum score required to access the oral test 24/60**);

The test score is determined as follows:

- Correct answer: 1 point

- Incorrect or no answer: 0 points

- Up to **20 points** obtained in the oral interview in English (**the test will be considered passed with a minimum score of 10/20**).

IMPORTANT:

All candidates on the day of the test **must show** the valid identification document/ passport already loaded during registration for the selection on Delphi and receipt of payment of the bulletin of € 30.00.

In addition:

- **Non-EU applicants legally residing in Italy** must also submit photocopies of the valid residence permit; if expired, submit photocopies of the expired permit and of the renewal application.
- **Non-EU applicants residing abroad applying for a visa for study** purposes must submit photocopies of the application submitted on University. **The deadline for the submission of the application on the University portal is 31 July 2023.**

Candidates may not bring bags, folders, mobile phones, smartphones, notes, manuscripts, books or publications into the classroom. Any other material is equally prohibited, unless the Commission decides otherwise. The use of scientific calculators is allowed as long as they do not require an electric or wireless connection.

During the admission test, candidates are not allowed to communicate with each other or to communicate with others, except with supervisors or members of the Commission.

Art. 5 - Appointment of the Examining Commission and the Head of the Procedure

The selection Commission is appointed by the Rector, on the proposal of the Director of the Department of Biology.

The person in charge of the administrative procedure is identified, according to art. 4 of Law 241/90, in the person of Dr. Antonella Mariucci - Head of the Student Secretariat Office of School of Science. The responsible for the procedure is the Coordinator of the One- cycle Degree in Pharmacy, Prof. Robert Giovanni Nisticò.

Art. 6 - General ranking list

The General Ranking list, will be formulated and approved by the Commission inserting only candidates that:

- have duly enrolled within the pre-established deadlines (see art. 3)
- o - have taken the **written test** achieving a score equal to or greater than a 24/60;
- have subsequently passed the oral exam with a minimum score of 10/20.

The ranking will be based on the overall score obtained by the written test and the oral interview. Candidates who have obtained a score equal to or greater than 34/80 (sum of the minimum scores foreseen in the two tests) will be considered eligible.

In the case of a tie, the youngest candidate will prevail.

The General Ranking list - which will indicate the students who are authorised to enrol - will be published on the University website <http://web.uniroma2.it/> on the Macroarea of the School of Science website <http://www.scienze.uniroma2.it/>, and on the site of the Master of Science in Pharmacy <https://farmacia.uniroma2.it/>.

The publication of the ranking will be considered in all respects as an official communication of the results. No other form of communication of the general ranking list is admitted.

PLEASE NOTE: A specific ranking will be proposed for non -EU citizens residing abroad who apply for a study visa.

The publication of the merit ranking is expected from the 25th September 2023.

PLEASE NOTE: If, at the end of the registration period, you are unsuccessful, from the **23rd October 2023**, **we will publish an additional ranking list** and a notice regarding all the procedures to be followed to cover the places made available.



Art. 7 - Enrolment process

All the successful candidates in the winner ranking list will have to carry out all the formalities foreseen in the **enrolment procedure (including the payment of the first instalment and relative validation)** within the deadlines indicated below, following the instructions at the link:

<http://web.uniroma2.it/en/percorso/admissions>

In particular:

- By **2nd October 2023**: enter the enrolment application on the online service portal DELPHI;
- By **12th October 2023**: pay the first instalment to confirm the enrolment;

PLEASE NOTE: Candidates admitted who do not pay the first instalment and validate the payment by the deadlines described (**12nd October 2023**) will be regarded as renouncers.

Any changes will be communicated simultaneously with the publication of the rankings on the institutional websites of this University, of the Macroarea of Science Macro Area and the CdLM single cycle in Pharmacy.

For candidates with a qualification obtained abroad, please refer to art. 10 of this call.

Art. 8 - Payment of university taxes and contributions

All information regarding the calculation of taxes and contributions, with the related deadlines and payment methods, will be available in the 2022/2023 Student Guide published on the University websites <http://web.uniroma2.it/> e <http://studenti.uniroma2.it/>.

The Guide will also specify all the possibilities of total or partial exemption from the payment of taxes and contributions.

Art. 9 – Course transfers, passages and course abbreviations

According to the procedure set out in this announcement, admission is also necessary for:

- a) students enrolled in other universities who intend to apply for the **transfer**;
- b) students enrolled at the University of Rome "Tor Vergata" who intend to request a course change;

*These students, after being placed usefully in the ranking list as "winners", within the deadlines for enrolment, must proceed with the submission of the request for transfer or passage **as indicated in Annex 1 of this call**;*

- c. for students who intend to apply for a **course abbreviation** because they have already graduated or with careers not completed at other degree courses or other universities (even abroad).

In this case, after carrying out the standard enrolment procedure, students must submit a written request to the Student Secretariat Office accompanied by appropriate documentation of the exams and the programs of the courses taken. The programmes must be duly validated by the relevant academic location.



PLEASE NOTE: Winning students who enrol following a request to pass the course or transfer from another University and who hold additional qualifications or academic studies at foreign universities must request recognition **at the same time** as completion registration by submitting a specific application in the manner indicated on the website of the Degree Programme in Pharmacy at the link: <https://farmacia.uniroma2.it/apply-transfer/transfers-course-abbreviations/>

Requests for recognition of exams or integration of awards submitted at different times will not be accepted.

Art. 10 - Candidates with qualifications obtained abroad and international candidates applying for a visa

○ **Pre-registration requirements for international students residing abroad applying for a visa**

Before proceeding to enrolment, all international students residing abroad applying for a visa, in order to obtain a visa, must follow the procedure for submitting the "**application for pre-registration**" through the University portal (<https://www.universitaly.it/>) **no later than 31st July 2023** then, wait for the validation of the application for pre-registration by the University and contact the Diplomatic Representations of reference to complete the required procedures.

○ **Enrolment of students holding a foreign qualification and international students applying for a visa**

Candidates in possession of a qualification and international students applying for a visa, who have completed all the procedures described above and have been successful in the selection, must register within the deadlines set by the Call/ Notice following the instructions available at the following links:

- http://web.uniroma2.it/module/name/Content/newlang/italiano/navpath/STD/section_parent/6303 (Italian procedures)
- https://web.uniroma2.it/en/percorso/admissions/se/how_to_enroll (procedures in English).

In case of irregular documentation relating to their foreign qualification, the students' enrolment will be cancelled automatically *ex officio*.

Foreign access certificate:

To access the (three-year) and single-cycle master's degree courses, it is mandatory to have a secondary school diploma obtained abroad after at least **12 years of schooling**.

In addition, it is required to pass the academic eligibility test where required in the origin country (e.g. GAO KAO for China, Vestibular for Brazil, Selectividad in Spain, etc.).

In the 12 years, the preschool year can also be included, provided that the attendance of that year is compulsory and an integral part of the curriculum and that the program includes the teaching of reading and writing the language of the country and the first elements of the arithmetic calculation.



In the event that qualifications obtained at the end of a scholastic period less than 12 years are to be considered, the following options can be requested:

- having attended the University and having passed the relevant examinations must be provided for a period of 12 years;
- having an official Italian or foreign post-secondary qualification obtained in a non-university higher education institution;
- certifications by other Italian universities relating to the passing of propaedeutic courses.

The previous additional and complementary certifications to secondary school qualifications with less than twelve years of schooling, only allow enrolment in the first academic year in Italy and cannot be further evaluated for enrolments with shortened courses, to avoid double evaluation of the same qualifications.

The certifications for passing preparatory courses can also be used to fill those additional requirements required for entry to courses, and which are different from the years of schooling, but in any case they cannot remedy the absence of a "Diploma of upper secondary school or other qualification obtained abroad, recognized as suitable "(Ministerial Decree 270/2004 and Presidential Decree 212/2005).

For further details on the validity of qualifications obtained abroad, see the ministerial procedures published at the following link: <http://www.studiare-in-italia.it/studentistranieri/>. In particular, we invite you to consult Annex 1 in the presence of a US qualification, from the **United Kingdom, Greek** a qualification issued by **university institutes of ecclesiastical studies based in Italy** approved by the Holy See, and Annex 2, in case of Italian qualification obtained in frontier schools or Italian sections of foreign schools, title of **International Baccalaureate**, from the Republic of San Marino, obtained at foreign schools operating in Italy or European schools.

IMPORTANT: At the time of enrolment, foreign diplomas must be accompanied by the **Certificate of Comparability issued by CIMEA (Academic Equivalence Mobility Information Center)**, to be requested from the following link: <https://cimea.diplo-me.eu/torvergata/#/auth/login> or from the **Declaration of value, legalization and official translation into Italian** of the title released by the Italian diplomatic representation competent for the territory. In case of presentation of the Declaration of value, the University reserves the right to request additional documentation.

For further information, please consult the University's website in the section International students http://www.web.uniroma2.it/module/name/Content/newlang/italiano/navpath/STD/section_parent/6303

International students in possession of a foreign qualification and study visa, after having paid the first instalment within the deadlines set by the Call/Notice, must regularise the enrolment procedures by the deadlines set through the Foreign Students Office, Via Cracovia 50 - 00173 ROME - Building D floor 0 room n. 1 (email address: international.students@uniroma2.it) **15th December 2023**, displaying the originals of the documents uploaded on Delphi.

Non-EU students in possession of a regular residence permit and with a qualification obtained in an Italian educational system, will instead have to formalize the enrollment at the Student Secretariat of Sciences MM.FF.NN.



Art. 11 – Students with specific learning disorders (SLD)

Students with disability equal to or greater than 66% and/ or with recognition of disability pursuant to art. 3, paragraphs 1 and 3 of Law 5 February 1992, n. 104 and/or with diagnosis of specific learning disorders (DSA) referred to in Law No. 170/2010, at the time of registration on Delphi, pursuant to art. 2 of this notice, may declare that they are students with disabilities or with DSA.

The above certifications must be sent, scanned in PDF format, to the CARIS Secretariat at the following e-mail address: secretary@caris.uniroma2.it, together with the request for dispensatory measures and compensatory tools (additional time, unscientific calculator and tutor reader, technology aids, LIS interpreters, etc.) required for the entry test.

Candidates **with disabilities or DSA resident in foreign countries** who wish to take advantage of the above measures must also send, scanned in PDF format, by e-mail to the CARIS secretariat at the following address: the certification accompanied by a certified translation in Italian or English by the Italian embassy competent for the territory attesting the disability status or DSA.

The CARIS Secretariat will inspect the certifications and evaluate their suitability and consequently authorize the granting of the requested measures; it will also inform the candidate via email.

PLEASE NOTE: The University reserves the right to verify the truthfulness of all statements made. We also remind you that anyone who issues false declarations, makes false documents or uses them, is punished under the criminal code and related laws on the subject.

At the time of enrolment, to request the partial or total exemption from fees (where applicable) or all the services provided by law and provided by CARIS, students, as well as pick the relevant item at the time of enrolment on Delphi, will have to produce the certifications to the CARIS Secretariat, also by sending a good quality scan in PDF format, to the e-mail address: segreteria@caris.uniroma2.it. All documents containing sensitive data will be kept by the CARIS office in compliance with current legislation.

In particular:

- Students with a disability equal to or greater than 66% or with recognition of disabilities according to art. 3, paragraphs 1 and 3 of the law of 5th February 1992, n. 104 are exempt from paying university fees and contributions for enrolment and must follow the same online enrolment procedure as provided for all students, self-certifying their invalidity in the same enrolment application.
To finalize the enrolment procedure, they must deliver to the CARIS Secretariat (Technical Secretariat of the Commission for the inclusion of students with disabilities and SLD) email: segreteria@caris.uniroma2.it all the documentation issued by the competent authorities certifying the state of disability.
- It is also possible, following the same procedure, to request a 20% discount on the amount of the second instalment for students with a recognized disability between 46% and 65%.



In the event of non-submission or non-suitability of the documentation submitted by the student, the student will be required to pay all university fees and contributions.

During the studies, the request for dispensatory measures and compensatory instruments for every single course to be followed or exam must instead be made with specific written requests to CARIS.

It is not expected by law an exemption from payment of fees for students with SLD, who may, however, request dispensatory measures and compensatory instruments for the entrance test and their university career following the same accreditation procedures and delivery of documents described above.

For information and contacts, visit the website <http://caris.uniroma2.it>.

Art. 15 – Personal data processing

All information concerning the contact details of the Data Controller and Data Protection Officer, the type of data processed, the source of personal data, the purposes of the processing and the legal basis, the recipients of the personal data and any data transfers overseas, the retention times of personal data, the rights of the interested party, the obligation to provide data, the methods of data processing, the transfer of data overseas are contained in the Information under articles. 13 and 14 of EU Regulation 2016/679 for users who intend to register for admission tests and state exams, for users who intend to register for degree programs and for students, undergraduates, graduates, postgraduates, trainees and doctoral students of the 'University of Rome Tor Vergata which can be found at the link: <http://utov.it/s/privacy>

Art. 16 – Useful information

Didactic Secretariat CdLMCU in Pharmacy

Via della Ricerca Scientifica snc, 00133 Roma

Building PP1, second floor

Telephone: +39 06 7259 4074-4875

Email: segreteria@farmacia.uniroma2.it

Website: <https://farmacia.uniroma2.it/>

The Student Secretariat for the Science Area MM FF NN, via della Ricerca Scientifica n. 1 - 00133 Rome receives by appointment bookable at: <https://prenotazioni.uniroma2.it/segreteria-scienze-mm-ff-nn/>

The Office is open to the public on Monday, Wednesday and Friday from 9:00 to 12:00 and on Wednesday also from 14:00 to 16:00

Email address segreteria-studenti@scienze.uniroma2.it

Website: <https://segreteria.scienze.uniroma2.it/>

The Public Relations Office (URP) - Via Cracovia 50 - 00133 Rome (Building C, first floor)



"Call Tor Vergata" telephone answering service: Monday to Thursday from 9:00 to 13:00 and from 14:00 to 17:00 - Friday from 9:00 to 13:00

Telephone: 06.72593099

Email address: relazioni.pubblico@uniroma2.it

Service "Call Tor Vergata"

Telephone response

Monday to Thursday from 9:00 to 13:00 and from 14:00 to 17:00 Friday from 9:00 to 13:00

Tel. +39 06 7259 3099

Welcome office: Via Cracovia 50 – 00133 Rome (Building C, first floor)

Website: http://web.uniroma2.it/en/contenuto/welcome_office-75072

Telephone: +39 06 7259 2817/3234

Email: accoglienza@uniroma2.it

International Students Office, Via Cracovia 50 - 00133 Rome (Building D, ground floor)- is open to the public on Monday, Wednesday and Friday from 9:00 to 12:00 and on Wednesday also from 14:00 to 16:00.

Email address: international.students@uniroma2.it

Telephone: +39 06 7259 3231/2566/2567/3233

Service for Students with Disabilities or LD/SLDs (CARIS) is located in the New Engineering teaching buildings - ground floor - Via del Politecnico 1 - 00133 Rome.

Telephone 062022876 - telephone and fax 0672597483

Email address segreteria@caris.uniroma2.it

Website <http://caris.uniroma2.it>

Receives by appointment Monday, Wednesday and Friday from 9:00 to 12:30 and Tuesday and Thursday from 14:30 to 16:00.

Delegate of the Macroarea of Sciences: Dr Beatrice Bonanni - telephone +39 0672594119 - email address beatrice.bonanni@roma2.infn.it

The Macroarea of Science website - <http://www.scienze.uniroma2.it/>

The University Portal - <http://web.uniroma2.it/>

The English version of this call has been prepared for international students only.

For enforcing the call, resolving any dispute and for all legal purposes, only the Italian version (bando) is valid.