



AGREEMENT ON A DUAL MASTER DEGREE

BETWEEN

**University of Rome "Tor Vergata"
Department of Physics**

*ROME
ITALY*

&

**Technical University of Applied Sciences
Wildau**

*WILDAU
GERMANY*

It has been decided that a cooperation in a dual master degree program will be established between Technical University of Applied Sciences Wildau, City Wildau, Country Germany, hereinafter referred to as TUASW, and the University of Rome "Tor Vergata", Department of Physics, Rome, Italy, hereinafter referred to as UTV, wherein UTV awards the **Master of Science (MSc)** degree in Material Science, and TUASW, Faculty of Engineering and Natural Sciences awards the **Master of Engineering (MEng)** degree in PHOTONICS in the frame of a joint master course realized in cooperation with the University of Applied Sciences Brandenburg.

1. DEFINITIONS

In this agreement, the following terms will be interpreted as follows:

- (a) *Exchange period* – the period during which a student is attached for the whole program, which shall be one at least academic semester;
- (b) *Dual degree student* – a student who participates in the dual degree program under this agreement;
- (c) *Home institution* – the institution of higher education in which a respective dual degree student is originally enrolled;
- (d) *Host institution* – an institution of higher education to which a respective dual degree student is attached for the duration of the program;
- (e) *Unit of exchange* – one dual degree student attending the program or a part thereof at the host institution.

2. SCOPE OF AGREEMENT

- (a) This dual degree program is a unique exchange based upon the principle of reciprocity in numbers of fellows admitted each year as degree-seeking students under the terms of this agreement.
- (b) A maximum of 5 units of exchange each way per academic year will be initially arranged. However, this number may vary in any given year, provided a balance of exchanges obtained over the term of this agreement. The number may be amended in mutual consent. Once a student from the home institution has registered at the host institution for the dual degree program, the quota regarded to be filled even if the student fails to complete the term or academic year for any reason.
- (c) During the Master scheme, the students shall study at the host institution in the second semester of the first academic year and in the fourth semester when the students work on their master thesis either at their home or their host university or at both of them. Supervision will be given by experts of one or two of the involved universities.
- (d) A joint commission of four Professors composed of two Professors nominated by each institution will be responsible to follow the activities under the present agreement.

3. SCREENING AND SELECTION

- (a) Candidates to join this program must be officially enrolled in a master program at their home institution.
- (b) Candidates to join the program must have completed at least 18 **ECTS** at their home institution before they attend the courses to the host institutions.
- (b) The recruitment of the students to the program is responsibility of the home institution. Candidates joining this program will be interviewed and admitted by each institution. However, the host institution reserves the right to reject students if it considers that candidates do not meet academic standards required by the host institution. The decision of the host institution in the selection of students is binding.

4. OBLIGATIONS BY BOTH PARTIES

- (a) The courses in both institutions are taught in English. Credits obtained at the host institution are recognized by the home institution. Specific course loads, credits and contact hours shall be specified in an appendix to this agreement. Specific course requirements will be updated in relation to the admission process to the program in January each year.
- (b) Provided a student has completed all courses, obtained enough credits, received a passing grade on his/her thesis and on his/her oral defense in English, and has met all additional requirements of both institutions according to this dual degree programme, he/she will be awarded the corresponding Master degree from each institution according to local rules of the participating universities.
- (c) Each of both contracting partners will assign a faculty member who will act as mentor for the dual degree students enrolled at a given academic year throughout the whole duration of their master course.
- (d) The Master Thesis of students participating to the program must be presented at both institutions.

5. OBLIGATIONS FOR TUASW STUDENTS

- (a) Students must fulfil, at least 60% of the program specific entry requirements upon admission.
- (b) The required workload for students prior to the exchange should be at least 18/30 ECTS of courses.

6. OBLIGATIONS FOR UTV STUDENTS

- (a) Students must fulfil at least 60% of the program specific entry requirements upon admission.
- (b) Required workload at (**UTV**): 18/30 ECTS of courses at least

7. ACCOMMODATION

The host institution will attempt to assist dual degree students to obtain, at students' own expenses, on-campus accommodation or, if not available, off-campus accommodation within reasonable access to the campus, e.g. by public transport. The host institution will provide further reasonable assistance, within its discretion and its capabilities. The Italian student will be favorite in the transportation by the payment of a special carte at the University.

8. STUDENTS' OBLIGATIONS

- (a) The host institution will issue appropriate documents to assist a prospective dual degree student to obtain a visa under the current legislation of the host country. Each dual degree student answers for obtaining his or her own visa and for complying with further immigration formalities. Moreover he or she is solely responsible to submit in due time all documents required to pursue the exchange period at the host institution.
- (b) An exchange student is also liable for all personal expenses incurred at the host institution, including visa, travel, housing, meals, health, books and stationery.
- (c) An exchange student is required to cover, at his or her own expense, adequate travel and medical insurance for the entire period when he or she is away from his or her home country for purposes of study abroad, including the exchange period.
- (d) Students must pay their tuition fee only to their home institution. No tuition fee will be requested by the host institution.

9. REGULATIONS OF HOST UNIVERSITY

- (a) The dual degree students shall be subject to policies, procedures and the laws of the host institution and the host country. The students will be disciplined or expelled for violations in the same manner as students of the host institution.
- (b) The exchange students shall have the same rights and privileges regarding the facilities and amenities of the host institutions as the home students.

10. DURATION & TERMINATION

This agreement will be effective from the date of signature for an initial period of five years. Thereafter it shall be automatically extended for an additional period of five years at each expiration date unless either party provides written notice to terminate the agreement a minimum of 12 months prior to the expiration date. Termination will not affect exchanges in effect prior to the effective date of termination.

11. MODIFICATIONS

The parties may change or modify the term of this agreement only by written amendment signed by the parties. Any alteration can be made on condition that there is no prejudice to any participants.

12. NON-DISCRIMINATION

Both institutions subscribe to a policy of equal opportunity and will not discriminate on the basis of race, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a veteran.

UNIVERSITY OF ROME "TOR VERGATA"

Il Prorettore Vicario
Prof. Claudio Franchini

The Rector
Prof. Giuseppe Novelli

Date:



11.01.2016

TECHNICAL UNIVERSITY OF APPLIED SCIENCES WILDAU

[Signature]

The President
Prof. László Ungvári

Date:

13. 10. 2015